



Claremont

## 2019-20 Boarding Application

Year Groups 7 to 13 (Age 11-18)

### Applicant Information

|                                      |                   |          |
|--------------------------------------|-------------------|----------|
| First Name                           |                   |          |
| Middle Name(s)                       |                   |          |
| Family Name                          |                   |          |
| Preferred Name                       |                   |          |
| Date of Birth                        | DD/MM/YYYY        |          |
| Nationality                          |                   |          |
| Languages spoken                     |                   |          |
| Male/Female                          |                   |          |
| Current School                       |                   |          |
| Desired dates of admission           | Start date        | End date |
|                                      | MM/YY             | MM/YY    |
| What course are you applying for?    | i.e. GCSE/A Level |          |
| Name of Educational Agency (if used) |                   |          |
| Name of Agent Representative         |                   |          |
| Agent e-mail address                 |                   |          |
| Agent telephone                      |                   |          |

CLAREMONT



# CLAREMONT SCHOOL

Bodiam · Robertsbridge · East Sussex · TN32 UJ  
 International: enquiries@claremontschoolintl.com  
 UK: enquiries@claremontschool.co.uk  
 Tel: +44(0)1580 830396

| For Office Use |  |
|----------------|--|
| Acc No         |  |
| App            |  |
| Dep            |  |
| Cash/Chq       |  |
| Ack            |  |
| DB             |  |
| Date           |  |

## Application for Admission to Boarding

|   |         |        |  |
|---|---------|--------|--|
| Please tick choice: Full Boarder [ ] Football Academy Boarder [ ] |         |        |  |
| Have you ever been refused a visa for the UK?                     | YES [ ] | NO [ ] |  |
| Have you ever studied in the UK before?                           | YES [ ] | NO [ ] |  |
| If yes, please provide details:                                   |         |        |  |

| PARENTS   | FATHER | MOTHER |
|---|--------|--------|
| Title (Mr/Mrs/Ms/Dr etc.)                       |        |        |
| Forenames                                       |        |        |
| Surname   |        |        |
| Date of Birth                                   |        |        |
| Occupation                                      |        |        |
| Correspondence (Home) Address Including Country | .....  | .....  |
|   | .....  | .....  |
|   | .....  | .....  |
|   | .....  | .....  |
| Home telephone with international dialing code: |        |        |
| Work telephone:                                 |        |        |
| Mobile:   |        |        |
| Email (Block Capitals)                          |        |        |
|   |        |        |

## GUARDIANS

Claremont School requires parents of international boarders to nominate a Legal Guardian for the duration of their residential stay at the school. The appointed guardian can be a relative, a family friend, or an independent guardianship provider but they must be resident in the UK, over 18 years of age and ideally within two hours travelling time from the school.

I nominate as my child's guardian:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

## FEES, REGULATIONS, CHARGES & REGISTRATION

For the Academic Year from September 2019 to July 2020

All figures are Pound Sterling

|                                      |                        |  |
|--------------------------------------|------------------------|--|
| <b>DEPOSIT</b> International Boarder | £3,000.00 (refundable) | <b>REGISTRATION FEE</b> £200.00 (non-refundable) |
| UK Boarder                           | £1,000.00 (refundable) |  |

### **TERMLY FEES** (Tuition & Accommodation)

|   |            |
|---|------------|
| Full Boarder Y9 to Y13                  | £10,750.00 |
| Full Boarder Y7 & Y8                    | £9,100.00  |
| Football Academy Supplement             | £1,100.00  |
| English as an Additional Language (EAL) | £550.00    |
| Activities Fund Deposit                 | £550.00    |

### **REGISTRATION**

1. In order to apply for a place at Claremont School, it is necessary to complete an Application Form and return it to the school together with a refundable deposit of £3,000.00 (international boarder) or £1,000.00 (UK boarder) and a registration fee of £200.00. The school will formally offer a place in writing subject to a student satisfying various conditions of entry. In the event that a place is not offered only the deposit will be reimbursed.

### **PAYMENT OF FEES**

2. Fees are due a term in advance and must be paid in full no later than four weeks prior to the first day of each term. If the fees have not been received by the time your child arrives at the school, he/she will not be permitted to attend class. Extras are due for payment before the start of term to which they relate. Payment for "Extras" (trips, clubs, activities, etc.) will only be accepted if fees have been paid in full or payment terms have been agreed. GCSE, A-Level and other public examination fees are payable by all students as required, without exception and on demand.
3. Late payment of fees is not permitted and the parent/guardian agrees to pay interest of 1.5% per month on any overdue balance (cumulative on a monthly basis). The school reserves the right to withdraw a place from a student whose fees are more than 20 days overdue. In the event of fees being more than 30 days overdue, a student will not be permitted to attend school until the matter is resolved. For each returned/cancelled cheque or direct debit payment an administration charge of £20.00 will be added to the account.

### **OTHER CHARGES**

4. Fees include tuition, daily transport to/from boarding house and school, basic tuition material and food, but exclude items such as trips, course books, club membership, one-to-one tuition, transport, examination fees and other such items which are chargeable. Any items costing £50.00 or less may be charged to the student's account, without the consent of the parent, but with the agreement of the student unless parents specifically request otherwise. Students studying Art, Design Technology or Photography will be charged for the extra cost of materials required for these classes.

### **NOTICE OF WITHDRAWAL**

5. Notice in writing, before the first day of term, is required where it is intended that a student should leave at the end of that term, otherwise a term's fees in lieu of notice is chargeable.
6. Similarly, the school requires one full term's notice (as defined by the Claremont Senior School calendar) if a place in the school is accepted and subsequently not taken up, otherwise a term's fees in lieu of notice are payable. For clarification, written notice is required prior to the start of the Summer Term (April) in order to withdraw a place accepted for the following September.

### **INSURANCE**

7. Fees are not remitted for absence from school for any reason. Parents are advised to consider appropriate insurance to cover prolonged periods of absence from school.
8. The school does not accept responsibility for the loss or damage of any personal effects brought to the school.

### **DECLARATION**

I hereby apply for \_\_\_\_\_ (child's full name) to be considered for admission to Claremont Senior School and confirm immediate payment of £3,000.00 (international boarding) or £1,000.00 (UK boarding) refundable deposit and a £200.00 registration fee. I have read these Fee Regulations and if this application for a place is successful, I agree to pay fees and other charges in accordance with these regulations and any subsequent updates. I also agree to be responsible for any legal costs or expenses reasonably incurred by Claremont Senior School as a result of enforcing their rights under this Agreement. I accept by signing this form I am entering into a legally binding contract, and that I am jointly and severally liable, along with any other person who has signed this form, for any breach of this Agreement. I give permission for photographs of my child to be taken and used by the school. I further agree to allow my son/daughter to be transported by the school's own transport if appropriate without further permission requested by the school, and to allow the school to authorise emergency medical treatment without further permission should this ever be necessary.

Signatures of Parents/Guardian: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Print Names: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Print: \_\_\_\_\_

Date: \_\_\_\_\_

CONFIDENTIALITY OF INFORMATION

Information provided within this form will be processed by Claremont School in accordance with the General Data Protection Regulations 2018. By providing the information requested, you are giving your consent for the data to be processed by Claremont School.

DISABILITY, SPECIAL EDUCATIONAL NEEDS & LEARNING DIFFICULTY POLICY

In order to best assist your child, please give any relevant information regarding special educational needs, disabilities and behavioural, social or emotional difficulties. Please include all appropriate documentation and provide as much detail as possible.

Four horizontal lines for providing detailed information regarding special educational needs, disabilities, and behavioural, social, or emotional difficulties.

BILLING ADDRESS

Address for invoicing:

(Please tick box) Father  Mother  Both  Other

Form for 'If other, give name and address here: Including Country'. It includes three dotted lines for name and address, and fields for 'Postcode:' and 'Email'.

Barclays Bank Account Details

Account Name: Claremont School
Account Number: 63130126
Branch Sort Code: 20-28-28

International Transfer Details

Bank: Barclays Bank plc
IBAN: GB28 BARC 2028 2863 1301 26
SWIFTBIC: BARCGB22

When making a BACS payment, please remember to quote your school account number.

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