



# Claremont Prep Uniform Policy

**School Division:** Pre Prep and Prep School  
**Policy Division:** Pastoral  
**Policy Owner:** CPS Headteacher  
**Date:** April 2024

## 1. Aims

The aim of this guidance is to provide students, parents and staff with a clear understanding of our expectations on uniform. We believe that uniform contributes to a sense of belonging and fosters a feeling of pride. It is important for our young people to understand how our pride in our appearance can translate into our attitude to learning and discipline throughout school life.

This guidance relates to school uniform worn whilst at the Claremont Prep School site. Any uniform queries relating to the Boarding Houses, please refer to the Boarding Handbook.

## 2. Day Uniform

All Claremont Prep School students from Reception to Year 8 are required to wear the specified school uniform:

- Reception - Year 2 Shorts/Trouser Option
- Reception - Year 2 Pinafore Option
- Year 3 - Year 8 Shorts/Trouser Option
- Year 3 - Year 8 Culotte Option

Students are expected to travel to and from school each day in full school uniform. Tutors are responsible for ensuring that all their tutees are wearing the correct uniform with a sense of pride and professionalism. There are two options for the school uniform (trouser or culotte option). Any gender can choose either option but we do not allow "mix and matching" i.e. no tie with the trouser option or wearing a tie with the skirt option. Our uniform can be purchased via [schoolblazer](#) or the second-hand uniform at our Claremont Friends & Family (CFF) Shop based at the Prep School ([shop@cff-claremontschool.co.uk](mailto:shop@cff-claremontschool.co.uk)). All items must be clearly name labelled. Shoes must be black and made of leather (no canvas, no trainers or trainer style and no boots).



### Trouser Option

Claremont blazer

Grey trouser

Plain white long or short sleeved  
neck collared white shirt buttoned  
to the neck, tucked in

Claremont V necked jumper

House tie

Grey, navy or black socks

Optional: a black or navy blue belt  
with a small buckle.

Large buckles displaying logos are  
not permitted

House Pin



### Culotte Option

Claremont blazer

Claremont culotte

Plain white, short or long sleeve  
blouse, tucked in.

Claremont V necked jumper

Navy/black opaque tights or navy/ black  
ankle socks

House Pin



There is also a Summer uniform option (can be worn during the Summer Term only).



In Pre Prep, a pinafore is worn instead of culottes. Blazers in this part of the school are optional.



### 3. Sportswear

Claremont PE kit must be worn by all students. The Claremont PE kit consists of :

- Claremont PE shirt
- Claremont shorts and/or Claremont tracksuit bottom
- Claremont sports jacket (optional)
- Claremont sports socks
- Claremont sports bag, with initials
- Sturdy sports trainers



#### **4. Transition from our old uniform changes**

From September 2024, students will no longer be able to wear our old uniform as a complete option or in combination with the new uniform. The exception to this is the school blazer which will be allowed for the next academic

#### **5. Expectations on uniform**

It is an expectation that all students wear uniform in full and appropriately, unless there is a special educational need (please refer to SEND policy).

##### For School Uniform:

- The Claremont blazer is to be worn at all times when traveling to and from the School and when moving around the building. Sleeves should not be rolled up. The blazer can be removed in lessons and during break and lunchtimes.
- The Claremont jumper is optional but alternative jumpers or hoodies must NOT be worn. The Claremont jumper is never a replacement to the blazer.
- Winter coats, scarves, hats and gloves should be plain black or dark blue with no fur linings. Only small discrete logos are acceptable. Any of these items should never be worn inside the School buildings.
- No badges are to be worn other than school badges such as House badge, Student Council badge or other sporting or charity badges.
- Claremont PE kit must be worn for all sport activities.
- Acceptable footwear is plain, black, sturdy leather or leather-look shoes of a conventional style. Platforms, sling-backs, open toe shoes, any boots, mules, plimsolls, sliders or trainers are not permitted.
- School bags should be predominantly black or navy suitable for books and equipment with no large logos

##### For jewellery, hair and nails:

- One pair of small gold or silver stud earrings may be worn. These should not be worn during PE, swimming, games or matches.
- No rings, necklaces or bracelets should be worn. Please can parents advise the Headteacher if they would like their child to wear a discrete faith bracelet or necklace
- Apple watches and similar smartwatches are not permitted.
- In years 3-7, blue or black hair accessories only. Year 8 may wear coloured hair accessories.
- No facial, tongue or body piercings are permitted.
- Hair should be of natural colour and worn in a simple style. It should not be ostentatious in style. Beading, hair extensions or shaved patterns are not permitted. Haircuts must be no shorter than a number two. Tram lines and indents are not allowed. Where culturally appropriate, straight line braiding is allowed.
- Hair bands, hijabs, hair ties and scrunchies must be plain white, navy blue or black and of narrow width. No decorative hair bands, hair ties or ribbons are allowed



- An unnatural appearance is not appropriate in school. If in doubt whether a planned style would be acceptable, parents/students should contact their Form Tutor and seek advice before having their hair styled.
- Nails polish, extensions, nail art and bright or unnatural coloured nails are not permitted. Nails should be kept short to prevent injury during sporting activities.

#### Equipment:

To enable students' readiness to learn, students must have the following equipment with them:

YEAR GROUP	EQUIPMENT NEEDED
3 and 4	Ink pen (not biro), pencil, ruler, rubber, reading book, school diary
5 and 6	Ink pen (not biro), pencil, ruler, rubber, reading book, school diary, 180 protractor, compass and scientific calculator
7 and 8	Ink pen (not biro), pencil, ruler, rubber, reading book, school diary, 180, 360 protractor, compass and scientific calculator

It is also useful for students to have their own glue stick and scissors

## **6. School Uniform Non-Compliance**

Where uniform is not worn correctly (e.g. a skirt is being rolled up) or is not neatly presented (e.g. a blazer sleeve is torn) the following procedure will be implemented. Each stage is an escalation of the prior if the change requested is not demonstrated clearly by the student:

1. We seek to understand any reasons for the non-compliance of the uniform, however, unless there are exceptional circumstances, a student will receive a 'Warning' and then a 'Minus'. If the incorrect uniform is not rectified by the next school day, an email will be sent from the tutor to parents.
2. If there is a persistent lack of or miswearing of uniform then (apart from in exceptional circumstances) the student will be given a Tutor Detention (please see Behaviour Policy) and given 3 working days to demonstrate the change. An email to their parents will be sent to inform them of this sanction.
3. A parent and Phase Lead meeting is set up to discuss a support plan to ensure uniform is worn correctly in line with our expectations.
6. If no change according to the jointly agreed plan is seen, sanctions will be escalated.

All cases will be considered on a case by case basis, ensuring that the needs of the student and family are met.

## **7. Trips and Visits**

Some trips and visits require students to wear PE uniforms. Guidance regarding uniform will be outlined in writing before each trip.

## **8. MUFTI days**

Student led charity fundraising activities play an important role in developing global citizenship in our student body. Students will be told via assemblies and notices during registration of any days where MUFTI dress is allowed. Student attire still needs to be appropriate for an educational setting. We reserve the right to request a student to change into alternative clothing should this not be adhered to.

## **9. Links to other policies**

- Behaviour Policy
- Send Policy
- Boarding Handbook